



GOVERNMENT OF INDIA / भारत सरकार
MINISTRY OF FINANCE : DEPARTMENT OF REVENUE / वित्त मंत्रालय : राजस्व विभाग
NATIONAL ACADEMY OF CUSTOMS, INDIRECT TAXES & NARCOTICS
 राष्ट्रीय सीमा शुल्क, अप्रत्यक्ष कर और नारकोटिक्स अकादमी
ZONAL CAMPUS : KOLKATA / क्षेत्रीय परिसर: कोलकाता
P-27, C.I.T. Scheme VIII (M) / पी-27, सी.आई.टी. स्कीम VIII (एम)
Bidhan Nagar Road, Kolkata 700067 / बिधान नगर रोड, कोलकाता 700067
 Phone / फोन: 91-033- 2356-2777 / 2356-1415 Fax / फैक्स: 91-033-2356-7154
 Email / ईमेल: nacin.ztikolkata@gov.in; nacen_kol@yahoo.co.in



Limited Tender Enquiry Registration Notice
 (As per Rule 150(i) of GFR 2017)
Notice No.: 01/2025-26

In accordance with **Rule 150(i) of the General Financial Rules (GFR), 2017**, this office intends to **register reputed and eligible vendors/firms** for participation in **Limited Tender Enquiries** for the procurement of goods/services/works of the execution of work contracts viz. repair and maintenance of civil work, Painting work, Plumbing job, Soundproofing of classroom.

Interested vendors/firms possessing the required qualifications and experience are invited to apply for registration.

Eligibility Criteria:

- Valid GST Registration No. in West Bengal State only.
- PAN Card
- Proof of experience in similar supplies/services executed in Government/Semi-Government/PSUs/Autonomous Bodies
- Relevant trade license in the KMDA area only

Scope of Registration:

Registered vendors will be eligible to receive Limited Tender Enquiries for the procurement of Work Contracts.

Documents Required for Registration:

- Duly filled vendor registration form (Annexed with the Notice)
- Copies of the above eligibility legible documents
- Company profile with contact details

Submission Details:

- **Last Date for Submission:** [14/07/2025],
- **Mode of Submission:** In person. Documents should be in submitted in sealed envelop.
- **Address for Submission:** 1st floor, NACIN Admin Building, P-27, CIT Scheme-VIII(M), Bidhan Nagar Rd., Kolkata- 700067

Please note that registration does not assure/guarantee award of work. All future procurements under the Limited Tender Enquiry mode will be as per Rule 139 (v), 149 and 150 of GFR 2017 as amended, based on financial limits and requirements of the department.

For any queries, contact:
 Shri Tarun Das, AAD, NACIN, Kolkata
 Phone: 9831061876

Kausik Sanyal,
 Assistant Director,
 NACIN,ZC,KOLKATA

*(On Company's letter head paper)***ANNEXURE – II****Vendor Registration Form for Limited Tender Enquiry
(As per Rule 150(i) of GFR 2017)****1. General Information**

Sl. No.	Particulars	Details
1.	Name of the Firm/Company	
2.	Registered Office Address	
3.	Correspondence Address	
4.	Authorized Person/Director/Proprietorship/Partner 's Contact Name with Designation	
5.	Valid Phone Number (Landline/Mobile)	
6.	Valid Email ID	
7.	Website address, if any	

2. Legal/Statutory Information

Sl. No.	Particulars	Details
A.	Valid PAN No. (attach copy)	
B.	Active GSTIN No. in West Bengal (attach copy)	
C.	Valid Trade License/(KMDA Area Only)	
D.	Type of Firm (Proprietorship/Partnership/Pvt Ltd/LLP/Other)	
E.	MSME(if applicable) with category	

3. Category for Registration*(Please tick the relevant category/categories)*

<ul style="list-style-type: none"> • Civil Works • Printing Services • Electrical Works • Plumbing Works • Soundproofing works • Others, please specify 	<ul style="list-style-type: none"> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>
---	--

4. Bank Details

Sl. No.	Particulars	Details
1.	Name of Bank	
2.	Branch Address	
3.	Account Number	
4.	IFSC Code	

5. Work Experience

Sl. No.	Name of Client	Nature of Work	Year	Value (Rs.)
1.				
2.				
3.				

(Attach legible copies of work orders/completion certificates)

6. Declaration

I/We hereby declare that the information provided above is true and correct to the best of my/our knowledge.

I/We agree to abide by the terms and conditions of registration and participate in Limited Tender Enquiries as per GFR 2017.

I/We hereby declare that my/our entity is not debarred /black listed/ insolvent neither in GeM portal nor by Central Govt. /State Govt. /PSU/ Autonomous Bodies.

Place:

Date:

Signature of Authorized Person/Director/Partner with Seal

Name:

Designation:

-
-
-
